

FATIMA MATA NATIONAL COLLEGE

AUTONOMOUS

(Reaccredited with 'A' Grade by NAAC)
Affiliated to University of Kerala



DEPARTMENT OF COMMERCE
BOARD OF STUDIES MEETING
HELD ON 06-02-2015

IQAC INTERNAL QUALITY
ASSURANCE CELL

Report of the First meeting of The Board of Studies

Date: 06.02.2015 (Friday)

Time: 12:30 PM

Venue: Department of Commerce

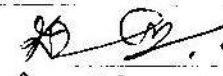
Agenda: Self-financing B.Low Degree Programme (Cooperation)

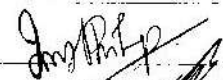
Major Decisions / Recommendations


1. The meeting was Convened by Dr. Joseph James the Chairman of the Board of Studies.


Mrs. Sangeetha Vincent was selected as the Secretary.


The following members were present in the meeting.


Dr. Joseph James. V 


Dr. Ivy Philip 

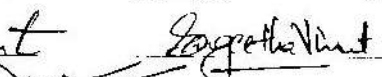
Dr. Valsalachandran. K 


Mrs. Catherine E. Pereira 

Adv. Amitha Nelson 

Mrs. Paim Rani. S 

Mr. Peter John 

Mrs. Sangeetha Vincent 

Mr. John Britto 

2. Co-ordination of the Self-financing Programme

Decided to appoint Dr. Valsalachandran. K as the Co-ordinator and Mrs. Paim Rani as the Assistant Co-ordinator. In the event of FDP to Mr. Paim Rani, Mrs. Sangeetha Vincent will

Take Over the Charge.

3. Preparation of Course and Curriculum.

It is decided to retain the Core, foundation and the Complementary Courses as it is under the CBCSS with timely and adequate updation. The Elective Course would be on Co-operation in four papers to be studied in Semesters - III, IV, V & VI. The preparation of the course of Co-operation is entrusted with Dr. Joseph James.V.

4. Criteria for Admission.

As per the Decision of the governing body the programme will be purely on self-financing mode with an intake of 60 students. The admission of the students should be on the basis of academic merit and a written test with equal weights. preferably the entrance test may be conducted by means of out-sourcing.

5. Office management of the programme.

The management may appoint a clerk and an attendant for the operations and routine maintenance of the activities of the programme. This may be done in a centralized manner including the other self-financing programmes.

6. Arrangement of teaching faculty.

The teaching faculty may be the candidates with adequate qualification and may include retired teachers also.

The management may prepare a panel of teachers for different courses by making notifications and interview.

Signature

Secretary

Signature

Chairman.